

**Women and Child Development Secretariat
Notification**

No.WCD/16/SWC/2000,Bangalore, Dated: 18th September 2002

In exercise of Powers conferred by sub-section (1) of section 19 of the Karnataka State Commission for Women Act, 1995, (the Karnataka Act 17 of 1995) the Government of Karnataka hereby makes the following rules, namely:-

1. Title and Commencement.- (1) These regulations may be called the Karnataka State Commission for Women Rules, 2002.

(2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions:- (1) In these rules unless, the context otherwise requires,-

(a) "Act" Means, The Karnataka State Commission for Women Act,1995 (Karnataka Act 17 of 1995);

(b) "Chair person" means the Chairperson of Karnataka State Commission for women.

(c) "Committee" means a committee or committee appointed under section 11 of the Act.

(d) "Member" means a Member of the Commission and include the Chairperson and the Member Secretary.

(e) "Voluntary Organization" means a voluntary organization registered under the Karnataka Societies Registration Act, 1960 (Karnataka Act 17 of 1960)

3. Meeting of the Commission.- (1) The quorum of the meeting shall be 2/3rd of the total number of the members of the Commission. If at the time appointed for the meeting, there is no quorum, the Chairperson shall adjourned the meeting, for thirty minutes and if within such period there is no quorum, the meeting shall be adjourned to a subsequent date, as may be decided by the Chairperson. If there is no quorum in the adjourned meeting, it shall not be necessary for a quorum for such adjourned meeting.

4. Meeting Notice.- A meeting notice to the members shall be sent by post or muddam at least 10 days prior to the date of meeting.

5. Special Meeting.- The Chairperson, at the written request of any member/members, may convene special meeting of the Commission to consider specific Subjects, which in the opinion of the Chairperson cannot be considered effectively and adequately at the regular meetings, or which he may be considered urgent. However the notice for such meeting shall be sent at least 3 days in advance to the members.

2) The Commission may consult specialists or experts in the specific issues relating to women.

6. Agenda of the meeting.- (1) The agenda for the meeting of the Commission shall be prepared by Member Secretary. The members may suggest in the meeting for inclusion of any particular item in the agenda for the subsequent meeting. The notes on the Agenda will be prepared by the Office of the Commission.

2) Ordinarily, notice of the meeting along with notes on agenda and copies of the Minutes of the earlier meeting shall be sent to the members 10 days in advance.

7. Administrative and Financial Powers.- The Secretary shall have the same Administrative and Financial Powers as are delegated to a minor Head of the Department by the Government from time to time.

8. Budget, Accounts and Audit.- (1) The Budget of the Commission shall be prepared before November 30th of the preceding year and be submitted in duplicate to the Government for approval during the first week of December of each year.

2) The Statement of Accounts of expenditure incurred in respect of the budgetary grants in respect of each financial year and all accounts of the Commission shall be maintained in accordance with the Karnataka financial Code and in accordance with the instruction of the Government issued from time to time.

3) The Annual Financial Accounts and Audit Report of the Commission shall be submitted to the Accountant General in Karnataka.

4) The Commission shall appoint a Chartered Accountant as an Auditor with the prior approval of the Government and charges for the audit shall be paid as may be determined by the Commission.

5) The Audit Report of the Commission shall be submitted to the Government as required under section 14 of the Act.

6) The Government may if it is of the opinion that a Special or General Audit of the Commission is necessary, order for conducting the special or general audit of the Commission .

9. Annual Report.- The Commission shall prepare and forward to the Government an Annual Report in the Form-A within three months from the date of completion of the Financial year giving complete accounts of its activities undertaken during the previous year and the progress made.

**From – A
Annual Report
(Please See Rule 9)
Karnataka State Commission for Women**

1. Details of the Chairperson and Members
2. Functions of the Commission
3. Powers of the Commission
4. Activities undertaken during the previous year
5. Audited Accounts.

By Order and in the name of
the Governor of Karnataka,

HULIYAPPA
Under Secretary to Government,
Women and Child Development
Department.